



VCNZ e-Update – 14 October 2015

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1. Consultation on proposed APC and other VCNZ fees

We are seeking veterinarians and stakeholders views on the proposed fees for next year. These proposals include a 4.3% increase in the APC fee; increases to registration application and letters of good standing fees; and a reduced non-practising fee.

Further detail is available [here](#).

Please send your feedback by 5pm 10 November 2015.

Responses will be carefully considered before a final decision is made.

2. Are your CPD records up to date?

The minimum CPD requirement is 60 relevant and verifiable CPD points over the previous three year period with a minimum of 15 points in the Collegial Learning and Continuing Veterinary Education areas.

However when you apply for your next practising certificate in early 2016 you will only be required to record the number of CPD points you accumulated in the year ending 31 December 2015.

If you declare less than the prorated requirement of 20 points, we will look at your declarations for the previous 2 years and contact you only if it appears you haven't met the overall 60 point requirement.

You must keep sufficient and credible records of your CPD activities for seven years. If you haven't been maintaining records of the CPD you've been engaged in, you need to start gathering this information together now. Don't leave it to the last minute.



You can use the [templates](#) on our website or the systems offered by NZVA or your employer. But this is not a requirement. Your record can be as simple as an exercise book in which your reflection on self-directed and collegial activities can also be recorded.

Details of conferences and seminars, online course outlines and copies of receipts can be pasted in or kept in a separate file. Set regular calendar or phone alerts to remind you to record your CPD as it happens.

Click [here](#) for further information:

(<http://www.vetcouncil.org.nz/documentation/CPDInformationforVets.pdf>)

3. CPD compliance monitoring

We will be phoning some of you in the next few weeks to let you know that you've been selected to have your CPD records for the last 3 years audited. We'll be following up this call with an emailed letter and detailed instructions.

Half of the audit pool will be randomly selected. The other 50% will comprise:

- those selected from a targeted pool made up of those who have had upskilling recommendations made following a recent complaint or concern notification; and
- those who did not meet the requirements of a previous CPD compliance audit and were given further time to comply

In the meantime, please make sure you can easily provide details and verifying evidence of your CPD if called upon to do so. Remember that for audit purposes you only need to show compliance with the minimum requirements. We prefer that you record all of your CPD; but if selected for audit you don't need to provide verification for activities you've completed beyond the minimum points requirements. But do allow some leeway; in case your auditor questions some of the activities you've recorded.

4. VCNZ "Annual" Report for the period ended 31/3/15

This report available [here](#), is the first under a new 1 April to 31 March financial year. To reflect the changeover, this particular report covers a 15 month rather than a 12 month period.